

Applicants Name: _____



Application for Employment

Our goal is to provide an exciting and professional work environment that promotes positive interaction and relationships between our customers, vendors, and employees.

Dear Applicant:

Welcome to Harry's Bishops Corner (HBC). Prior to completing the application for employment, please understand that we are serious about creating a positive dining experience for our customers. We have the following basic expectations of all our employees:

- Bring your positive, engaging personality to work every day.
- Create a welcoming, comfortable connection with our customers through body language (i.e., a smile) and verbal communication (i.e., tone of voice).
- Contribute to a polite, kind, and respectful workplace.
- Act quickly to resolve problems, either through your own actions or through direct communication with a supervisor or co-worker.

If this feels like an environment for you, please complete the application.

Harry's Bishops Corner Application for Employment

Equal Opportunity Employer

PERSONAL INFORMATION

Name			Date of Application
Present Address	City	State	Zip Code
Permanent Address	City	State	Zip Code
Phone Number(s) CELLULAR:		Email Address HOME:	
If hired, do you have a reliable means of transportation to get to work? <input type="checkbox"/> Yes <input type="checkbox"/> No Describe:			
Are you at least 18 years of age? <input type="checkbox"/> Yes <input type="checkbox"/> No If you are under 18 years of age, can you complete working papers? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Are you legally eligible for employment in the U.S.? <input type="checkbox"/> Yes <input type="checkbox"/> No Proof of employment eligibility will be required if hired.			
Have you ever been convicted of a felony? <input type="checkbox"/> Yes <input type="checkbox"/> No Describe:			

EMPLOYMENT DESIRED

Position	Date You Can Start	Salary Desired
How did you find out about this job? <input type="checkbox"/> Newspaper <input type="checkbox"/> Internet <input type="checkbox"/> Employee <input type="checkbox"/> Walk-in <input type="checkbox"/> Relative <input type="checkbox"/> Other:		
Why are you seeking a new job at this time?		
Are you seeking full time, part time, or temporary employment?		
What days and shifts are you <u>available</u> to work?		
What days and shifts would you <u>prefer</u> to work?		
Are you currently employed? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, describe:		
Have you applied to this company before? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, indicate when:		
List any friends or relatives now or previously employed by this company:		

EDUCATION

Name and Location of School	Years Attended	Graduation Date and Subjects Studied
High School		
College		
Trade, Business, or Other Education		
Areas of Special Training and/or Skills		
U.S. Military Service <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please describe:		Rank/Discharge Date

Harry's Bishops Corner Application for Employment (continued)

WORK HISTORY (please begin with most recent)

Name and Address of Employer	Employment Dates	Position / Duties	Salary	Reason for Leaving
	From			
	To			
	From			
	To			
	From			
	To			
	From			
	To			

Have you ever been discharged or asked to resign or released from any position? ☐ Yes ☐ No If yes, please describe:

REFERENCES

Name	Relationship / Years Known	Phone Number

I certify that I have personally completed this application. I declare that the information provided in this employment application is true and complete and I understand that any false information or significant omissions may disqualify me from further consideration for employment and may be justification for my dismissal from employment if discovered at a later date.

I authorize HBC to make an investigation of all information contained in this employment application and I release from liability all companies and corporations supplying such information. I understand any false answers, statements, or implications made by me on this application or other required documents shall be considered sufficient cause for denial of employment or discharge.

I specifically authorize and direct my current and former employers to supply employment-related information to HBC and do hereby release my current and former employers from liability for providing information to HBC.

Upon termination of my employment for whatever reason, I release HBC from all liability for supplying any information concerning my employment to any potential employer.

I authorize HBC, if applicable, to request a copy of my credit report, motor vehicle driving record, and any other investigative report deemed necessary through various third party sources. As required by law, upon request within a reasonable period of time, I will be notified as to the nature and scope of such investigations.

AT-WILL EMPLOYMENT AGREEMENT

I understand and agree that nothing contained in this application, or conveyed during any interview is intended to create an employment contract between the company and me. In addition, I understand and agree that if you employ me, in consideration of my employment, my employment and compensation will be at-will, for no definite period of time, and may be terminated at any time, for any reason, or for no reason at all. I have read, understand, and agree to the above.

Signature _____ Date _____

Name (please print) _____